



## Community Rugby Coach

### JOB DESCRIPTION

<b>Job Title:</b>	Community Rugby Coach	<b>Contractual status:</b>	Full-time (1 year fixed with the view to extend subject to funding)
<b>Hours of work:</b>	37.5 hours per week, (flexible / part time options considered)	<b>Salary range:</b>	£23,500 (FTE)
<b>Location:</b>	Based out of the Sharks Training Centre, Carrington but delivering in various locations across North West, predominantly Greater Manchester	<b>Reporting to:</b>	Rugby Development Programme Manager
<b>Key Relationships:</b>	Schools, Rugby Clubs, Internal Staff, Parents, England Rugby, Sale Sharks (Men and Women)	<b>Closing date:</b>	23 <sup>rd</sup> August 2024

### JOB SUMMARY:

Sale Sharks Foundation are seeking a passionate and dedicated Community Rugby Coach to join their Rugby Development Department. The role will support the delivery of a range of programmes including inclusive tag, touch and contact rugby activities. Coaches deliver across a range of different settings from cross curricular sessions in a secondary and primary schools, Rugby Clubs, Residentials, Community Groups and various other locations/organisations across the North West.

In addition to coaching, a key aspect of the role involves strong communication and administrative skills as well as a can-do attitude to working in a wide range of environments to different participants.

# ROLES AND RESPONSIBILITIES

## **Delivery**

- Plan, deliver and review high quality rugby sessions to a range of participants with varying abilities, needs and demands in a variety of different sporting, educational, social and club environments.
- To work across Sale Sharks Foundation activities including School Delivery, Club Delivery, Match Day Activities, Rugby Development Camps, Residential Camps and the Foundation Phase of the Player Development Group where scheduled.
- To work with the Rugby Development Manager and Schools Manager to develop a delivery schedule for each academic term to deliver all aspects of the Rugby Development Delivery.
- Support the delivery of other Sale Sharks Foundation departments where appropriate.
- To work flexible and unsociable hours where this is required by the role.

## **Development**

- To ensure the health and safety of all participants taking part in Sale Sharks Foundations activities. This includes completing risk assessments and complying with all aspects of Sale Sharks Foundations procedures and safeguarding policies and practices.
- To input and feedback around Rugby Development programmes to further develop the strategic direction of the programme and expanding the current offering. Delivering sessions in a plan-do-review model to strive to develop them to be current and specific to target audience's needs.
- Build relationships and regularly communicate with key stakeholders such as Schools and Clubs.

## **Monitoring & Evaluating**

- Contribute to the preparation and delivery of monthly reports and key performance indicator reports. You will be responsible for maintaining up to date registers, monitoring and evaluation using different platforms such as upshot.
- Collate media and case studies to ensure awareness of the project and work of Sale Sharks Foundation.
- Create impact and programme reports for key stakeholders across the Sale Sharks Foundation programmes.

It is expected that the role will include working evenings and weekends including match days. This will always be agreed in advance with flexible working patterns where necessary and time off in lieu offered in agreement with your manager.

This job description is not necessarily an exhaustive list of duties but is intended to reflect the range of duties the post-holder will perform.

It is key to this role that candidates:

- Demonstrate the Sale Sharks Foundation values at all times.
- Promote Sale Sharks Foundation's brand and ethos in a professional and positive manner.
- Be committed to applying and promoting equality, diversity and inclusion as Sale Sharks Foundation and comply with all Charity policies and procedures.
- Act in line with the Foundations code of conduct always showing professionalism in all environments we work

across.

Please see our Sale Sharks Foundation Candidate Recruitment pack for the great benefits on offer to staff and to get to know more about us.

<b>PERSON SPECIFICATION</b>	
Knowledge, Skills & Experience	<p><b><u>ESSENTIAL SKILLS &amp; EXPERIENCE:</u></b></p> <ul style="list-style-type: none"><li>• England Rugby Coaching Award (or equivalent)</li><li>• Experience of working with young people.</li><li>• Experience of coaching Rugby Union.</li><li>• An understanding of safeguarding and risk procedures.</li><li>• Experience of working with underserved communities.</li><li>• Experience of introducing Rugby or another Sport to young people who haven't experienced it before.</li></ul> <p><b><u>DESIREABLE SKILLS &amp; EXPERIENCE:</u></b></p> <ul style="list-style-type: none"><li>• England Rugby Advanced Coaching Award (or equivalent)</li><li>• Level 2 sports coaching award in a second or multiple sports</li><li>• Experience of working with young people, in underserved communities.</li></ul>
Personal Attributes	<ul style="list-style-type: none"><li>• A passion for sport, the community and making a difference.</li><li>• A friendly, positive 'can do' attitude.</li><li>• A commitment to the aims, vision, and values of Sale Sharks Foundation</li><li>• Strong interpersonal skills with ability to work on own initiative and as part of a team.</li><li>• Ability and Enthusiasm to adapt to situations and work flexibly to support foundation delivery.</li><li>• Excellent communication and with the ability to motivate others.</li><li>• Excellent organisational skills with ability to assess priorities and work to deadlines.</li><li>• Ability to work flexible hours.</li><li>• Full driver's license and use of a consistent vehicle for business purposes, including suitable insurance.</li></ul>

## TO APPLY

Please send a CV and covering letter setting out why you believe you are our ideal candidate, along with your completed Equality, Diversity & Inclusion monitoring form to [jack.leech@salesharks.com](mailto:jack.leech@salesharks.com) by 23rd August.

Please note that interviews will be conducted on a rolling basis as soon as candidates meet the essential criteria. As a result, the application deadline may close earlier than the stated date. We encourage early applications to avoid disappointment.

*We are an equal opportunities employer, committed to having an inclusive culture that respects diversity and equity. We welcome applications from all suitably qualified and experienced persons.*

*The successful candidate will undergo an enhanced DBS check to work with children and adults at risk with employment only being offered if a clear check and suitable references are received.*

**\*Please note, only candidates selected for interview will be notified.**